

**From:** Figueiredo, Susana

**Sent:** 05 June 2018 13:34

**To:** Pinnock, Jackie [REDACTED] Community Safety  
<Community.Safety@brent.gov.uk>

**Cc:** Off Licences

**Subject:** Queensbury Station Parade - Group Email

Dear all,

I really appreciate the time and effort in you attending the meeting today.

To clarify:

- A group email is now being set up for you to contact us when there are any issues. Any issues relating to your licence will be responded to by me and any in relation to anti-social behaviour will be responded to by Jackie
- A what's app group will be set up by yourselves in order to exchange information between yourselves relating to issues in the area and specifically issues relating to street drinking
- I will create three posters for you. One in A3 that can be positioned outside your premises, one A4 one that can be positioned next to the beer and finally another A4 one that can be positioned behind the counter. Once I have delivered these to you in English on Thursday, I will then work on having them translated into Romanian and then deliver them to you again once they are ready.
- You will all work together so that those who choose to drink in the area on the street understand that you are working together and have zero tolerance towards their behaviour
- You will refuse alcohol to those persons that continuously choose to drink on the street and who are intoxicated.
- You will train your staff to ensure they are aware of the issues and what they should do in order to refuse sales. This should be signed by each of your staff
- Create a written policy which demonstrates the procedures that you follow for issues in relation to alcohol that you come across.
- Jackie will make you aware of the ward panel meetings so that you can attend
- Jackie will work with the police to carry out some enforcement work in the area around street drinking
- Jackie will speak to waste enforcement surrounding waste collections and the educating of local residents.

This email has also been copied to the community protection team which is the team Jackie works in, in case she isn't available so your emails can still be picked up.

SF002

Please get in touch with us should you need any further information.

I will see you all on Thursday

Regards

Susana Figueiredo  
Licensing Enforcement Officer  
Planning, Transportation & Licensing  
Brent Council

[www.brent.gov.uk](http://www.brent.gov.uk)